

ALUMNI REUNION PLANNING

As you begin to plan your reunion keep in mind that the IA Office (Office of Institutional Advancement) is here to support your efforts! We can offer the following:

- Provide alumni data of Adresses and emails (that we have).
- Pay for mailings to alumni. Bring us your mailings and we can either provide labels or printed envelopes that can be run through our mail meter and sent from Fenwick.
- Our office houses old yearbooks and a conference room should you need to do research.
- Collection of payment. For example, if you need to collect fees from all your attendees and then pay a facility such as a country club or restaurant, Fenwick can be your resource for an account. Alumni can make their checks payable to BFHS and return to our office. We can track the money into an account here and then you can have us produce a check; no need to go to the expense of opening a special bank account for this purpose.
- Provide an alumni sticker for your attendees.
- Provide an incentive to gather as a group for games and other celebrations designed for alumni and their families. (i.e. After Homecoming games, Athletic Hall of Fame and Hall of Achievement, Festival Alumni Gathering).
- Other ideas/resources. The Class of 1958 produced a "how-to" manual for a class reunion. That booklet is available for you to read.
- Some reunions have used Fenwick for dinner, mass and tours.
- Use the school website, www.fenwickfalcons.org to communicate to your classmates and announce your dates and contact information.
- Alumni Web space to post picture AFTER the Reunion for those unable to attend.
- Information on how to make a Class donation via the Guardian Angel Fund.
See attached information on this Fund and how it helps our students.

Let us know what we can do to help with your reunion and planning – we are here for you!

There is one thing we ask of you...providing us with any updated information you receive from your former classmates. We need new addresses, E-MAILS, phone number – These are critical to our ability to stay in contact with our alumni. It would also be helpful if you could give us a list of local venue sites and suppliers that you might be using in Middletown (restaurants, caterers, hotels) so we can supply numbers to the Middletown Convention Bureau as we use this information when asking for grants for advertisement.

Finally, we would also appreciate submission of names for consideration for our Hall of Achievement and Athletic Hall of Fame – we have tremendously talented and extraordinary Alumni that we would like to salute and provide our “Fenwick Family” with Alumni history.

Looking forward to meeting you! WE ARE – FENWICK!

Sincerely and GO FALCONS,

Betty Stueve, IA Office, Liaison to Alumni
513-727-1500

Attachment follows: one (1)



Bishop Fenwick High School Guardian Angel Scholarship Fund

The Guardian Angel Scholarship, established in 2006, exists to provide an immediate and easy means to provide direct assistance to students with a financial need. Former BFHS Principal, Catherine Mulligan '58, sought to create this fund to allow parents to help other parents with the burden of tuition expense. For example, the annual Crimson & Gold Gala Dinner and Auction offers guests the opportunity to contribute to the fund by raising their paddle for a specified amount of money given to the Guardian Angel Fund. In addition, parents can pay any amount over and above their tuition obligation as a donation to the Guardian Angel Fund when they pay their tuition.

Since its inception, the Guardian Angel Fund has given the opportunity to many individuals and groups and easy method to donate to a scholarship. Beginning with the 2007 school year through the 2009 school year, the Guardian Angel Scholarship Fund has distributed \$25, 200 benefiting 25 students in need.

Recipients of the Guardian Angel Scholarship must first qualify their financial need status through Private School Application Service (PSAS), a third party service organization utilized by Bishop Fenwick to confidentially determine qualified candidates. Based on a family's documented income and financial statements, PSAS determines the level of need of each applicant and shares that with the school. The Guardian Angel Fund is available to all qualified, registered students *regardless* of their residence or parish.

We encourage Alumni classes celebrating benchmark anniversaries to consider making a class gift to the Guardian Angel Fund. Scholarship benefactors are acknowledged in the Annual Giving Report. Contributing to this fund is both easy and directly benefits students of demonstrated need.

The success of the Guardian Angel Scholarship is found in the simplicity of the donation process and our identifiable need. Any donation to the Guardian Angel Fund is considered a charitable contribution and tax deductible. Documentation is provided by Bishop Fenwick to all individuals and businesses that make a financial donation.